



**The Metro CISM Team
Board of Directors Meeting
Minutes
Thursday, September 5, 2013**

MEMBERS PRESENT: Deb Brown (DB), David Lee (DL), Cindy Anderson (CA), Kathy Abram (KA), Joe Meuwissen (JM), Corinne Becker (CB), Russ Myers (RM), Jason Groskreutz (JG), Rich Flaten (RF), Mike Glassberg (MG)

MEMBERS ABSENT: Jeff Seidl (JS)(Excused), Bob Junkin

1. The meeting was called to order by Chair Corinne Becker at 18:05 hours at the MAC Fire Department Station One.
2. **Minutes**
 - A motion by KA, seconded by DB, to approve the Minutes of the August 3, 2013; Passed.
3. **Report of Officers and Committees**
 - CB reported that we still no have a contract with MSERB for the current year.
 - MG to follow up with Tia Radant
 - Vice-Chair: no report
 - Secretary: no report
 - Treasurer: Motion made and seconded to approve the report and to pay all bills. Passed.
 - Training Director: MG reported that he (and others) are teaching the 1st 90 Minutes to Prior Lake PD on 09/11/13; the Team will be sending a couple of representatives to staff the booth at the MN Fire Chiefs Conference in Rochester on October 17 & 18.
4. **Unfinished Business**
 - CB reiterated the need for more Coordinators. A discussion was held about approaching metro PSAPs to see if there is any interest. DL to create a flyer for PSAPs.
 - A discussion was held regarding the status of those members who have not completed the required annual paperwork and have not responded to the written requests. Several members will be notified that by not returning the necessary paperwork we assume that they no longer have time to invest in the Team.
 - DB reported on possible speakers and venues to the next conference, probably in May 2014.
 - MG brought up Challenge Coins. Tabled until October meeting.
5. **New Business**
 - Four names were submitted for membership. Mary Albrecht (St Louis Park PD), Lance Evans (Golden Valley PD), Mike Vandervort (Cottage Grove PD) and Erin Kelly (Medica). Motion by CA, seconded by JG, to accept pending completion of Basic CISM training. Passed.
 - A motion was made by RM, seconded by MG, for the team to pay a flat fee same as last years to Sue Johnston for webinar training for members. Passed.

The meeting was adjourned at 19:03.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'David Lee'.

David Lee
Secretary

APPROVED: 10-03-2013

