



**BOARD OF DIRECTORS ANNUAL RETREAT  
SATURDAY, AUGUST 3, 2013, LAKEVILLE MN  
MINUTES**

**MEMBERS PRESENT:** Kathy Abram (KA), Joe Meuwissen (JM), Deb Brown (DB), Russ Myers (RM), David Lee (DL), Rich Flaten (RF), Mike Glassberg (MG), Cindy Anderson (CA)

**MEMBERS ABSENT:** Jeff Seidl (JS), Bob Junkin (BJ), Jason Groskreutz (JG)

The meeting was called to order by Chair Corinne Becker at 12:40.

**GENERAL DISCUSSION**

The meeting began with CB reviewing the previous year's accomplishments; introducing the new members of the Board and instructed them to familiarize themselves with the bylaws.

A correction to the 2012 Annual Meeting minutes: add RM to attendees.

**3. BOARD DUTIES**

CB reviewed the job description for board members. Members have a two (2) year appointment and are expected to attend monthly board meetings and training. There was a discussion about whether or not to stay at MAC Fire or change locations. It was decided that MAC Fire was the best central point for all team members.

The fiscal year annual report is in the process of being completed and should be ready for review and distribution. Some highlights: there has been an increase in calls for service and number of peers who have been assisted by the Team and outside training has decreased.

**4. ELECTION OF OFFICERS**

Motion by DB, 2nd by CA, to cast a white ballot for CB as Chair. Passed.

Motion by BS, 2nd by DL, to cast a white ballot for Deb Brown as Vice Chair. Passed.

Motion by KA, 2nd by CA, to cast a white ballot for David Lee as Secretary. Passed.

Motion to case a white ballot for JM as Treasurer. Passed.

**5. VOLUNTEER ISSUES**

Leave of absence requested and approved:

Katie Kitzerow

Tom Hooper

Shawn Watson

Several people have been non-responsive to calls and/or meetings:

Mike Cox\*  
Damien DiLuzio\*  
Mary Lou Fiala  
Nate Hanson\*  
Skip Heagle - KA to talk personally  
Anne Hewitt\*  
Derek Iverson - CB to talk personally  
Kathy Mara\*  
Sara Moeller - JM to talk personally  
Luke Stemmer\*

\*=will be sent a letter with forms and a deadline of 09/05/2013 to respond.

#### **6. NEW MEMBER INTERVIEWS**

- Prospective new members will be interviewed on Wednesday, August 28th , at SLP Fire #1. The panel will be Mike Glassberg, Mike Passig, and Joe Meuwissen.

#### **7. RETURNING MEMBERS**

- Don Schwartz wishes to return to the team - will have to go through training. CB will talk to him personally.

#### **8. FALL CONFERENCE DISCUSSION**

- Several scenarios were discussed including getting speaker from New Town CT shooting, Arizona death of 19 firefighters, refresher class for other CISM Teams within the state and bordering states, speaker from UofM on resiliency. JM noted that the NFPA is discounting CISM and backing out of CISM services.
- Possible locations were discussed. General opinion was that someplace close to MOA may help increase attendance.
- DB will do more research and report back to the Board at the September 5th meeting.

#### **9. FINANCES**

- JM reported that Bloomington Fire again donated another \$1000.00.
- Board approved payment of bills.
- CB has been trying to contact Ron Robinson regarding a new contract and payment for the first half of 2013-2014 fiscal year. So far no contact made.

#### **10. VIDEO PROJECT**

- RF stated that the city of Burnsville will do the taping, however not free. Cable company will do it for a minimal cost. MG will research costs. JM will check with Bloomington schools. MG, RF & JM will report back at the September meeting.

#### **11. TRAINING**

- We need to get the newer members of the Team who have been trained out on calls to shadow.
- MG reported that he will be teaching "The 1st 90 Minutes" at Prior Lake PD on 09/11/13 for \$500.
- MG reported he and his group will be teaching at the Chiefs Academy at Camp Ripley in October.

- Working on training for St Paul PD - still negotiating.
- MG working on getting booth at MN Fire Chiefs Conference in October in Rochester.

**12. COORDINATORS**

- CB discussed recruitment of new coordinators.

**13. MHP MEETING**

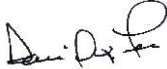
- No report

**14. VOLUNTEER APPRECIATION**

- MG initiated discussion about Challenge Coins. MG & DL to peruse more information.

There being no further business, the meeting was adjourned at 16:00.

Respectfully submitted,



David Lee  
Secretary

**APPROVED:** 09-05-2013