



**The Metro CISM Team**  
**Board of Directors Meeting**  
**Minutes**  
**Thursday, December 6, 2012**

**MEMBERS PRESENT:** Corinne Becker (CB), Cindy Anderson (CA), David Lee (DL), Russ Myers (RM), Kathy Abram (KA), Jeff Seidl (JS), Joe Meuwissen (JM)

**MEMBERS EXCUSED:** Brian Salo (BS) Attending Debriefing, Jeff Seidl (JS)

The meeting was called to order by Chair Corinne Becker at 18:03 hours at the MAC Fire Department Station One.

1. **Minutes**

- Minutes of the 11/01/12 meeting were approved as amended.

2. **Report of Officers and Committees**

- CB: Gift for MRCC; about a dozen Jimmy John's Gift Certificates were purchased and given to the MRCC operators
- No report from Vice Chair or Secretary
- JM presented the Treasurer's Report. Motion by JM, seconded by CB, to pay bills. Motion passed unanimously. Motion by JM, seconded by RM, to pay Sue Johnston \$500 for expenses and time for the Basic CISM Training, November 17 & 18. Motion passed unanimously.
- Video Sub-Committee, Brian Salo: South Washington County Cable Commission will be willing to video and edit a short story about the team. They would air it several times and we can use what they produced. The audience would be the local cable channel. We could choose Cottage Grove or Woodbury Public Safety as the program that it would air on. We would have to supply the story and the on air "talent". It would not work for the longer training video/DVD sales goal. I have no other updates to report.

4. **Unfinished Business**

- CB initiated a discussion about the Basic CISM Training Nov 17 & 18. A thank you to R. Flaten, M. Glassberg, J. Olmstead and others who worked hard to make the training successful.
- Discussion about Give to the Max...Approx \$2500 was raised. Waiting to hear from other donations such as the Parranto family.
- A lengthy discussion continued regarding accepting members who have not been through the Basic CISM training. The Board agreed that "Provisional Members" would be required to sign a confidentiality agreement and would be able to attend monthly meetings/trainings, however would not be able to attend debriefings and other calls for service. Prospective Provisional Members would be interviewed by several members of the Board prior to acceptance.

5. **New Business**

- A motion was made by DB, seconded by KA, to accept the following as new members, each of whom has successfully completed the Basic CISM Training:
  - Luke Stemmer, Chief, St. Louis Park Fire
  - Erin Holznagel, Officer, Burnsville Police
  - Alecia Halvorson, Officer, Burnsville Police
  - Katie Kitzerow, Sgt., U of M Police
  - Bonnie Seamon, EMS, North Memorial Hospital.Motion passed unanimously.
- CB told the Board of information received from Ron Robinson, MN EMSRB, that Chisago and Isanti counties have voted to leave the Central EMS Region and become part of the Metro Region. Since the Metro CISM Team is under contract with the MN EMSRB to provide services to the 7-county area, he is requesting that our team provide those services for Isanti and Chisago counties. Such services would not be provided without increased financial support from EMSRB (currently \$10K per annum). The

Board noted that transportation alone to these two counties by our members would be costly and that some financial arrangement would have to be made to compensate responders for mileage and/or other expenses. After lengthy discussion, a motion was made by KA, seconded by CA, to provided requested CISM services for Isanti and Chisago counties on a "fee per service" basis until an amendment to the current contract can be negotiated.

- Also on the agenda was the proposal of a minor change in the wording of the bylaws to clarify some language. A motion by DL, seconded by DB, to table further discussion until the January meeting was made. Motion passed unanimously.

There being no further business the meeting was adjourned at 19:00.

Respectfully submitted,

/s/  
David Lee  
Secretary

**APPROVED:**  
01-03-2013